



SCSD

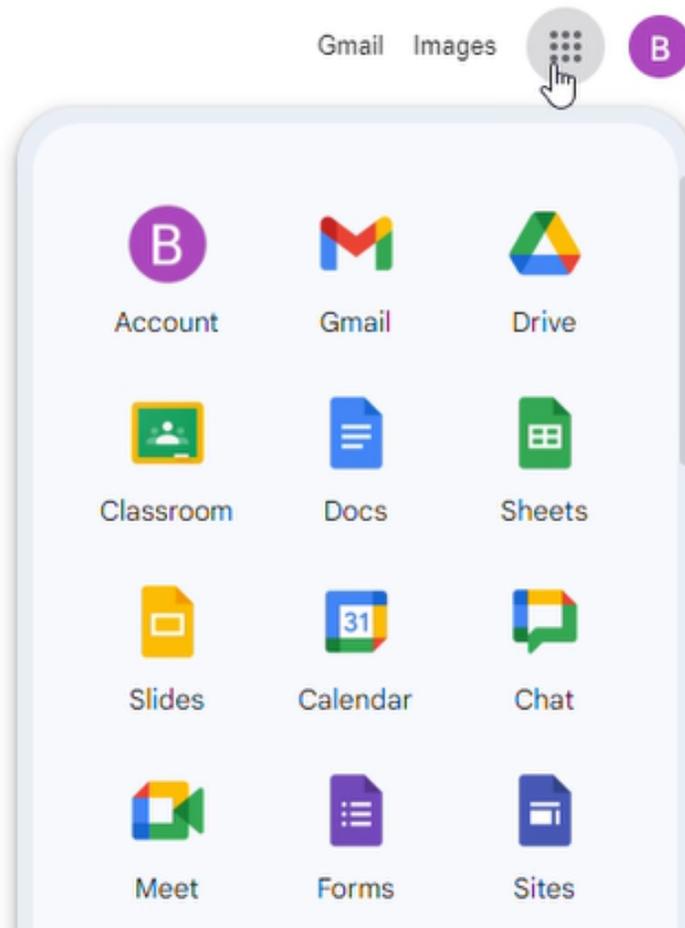
**Student
Naviance Guide**

2024-2025

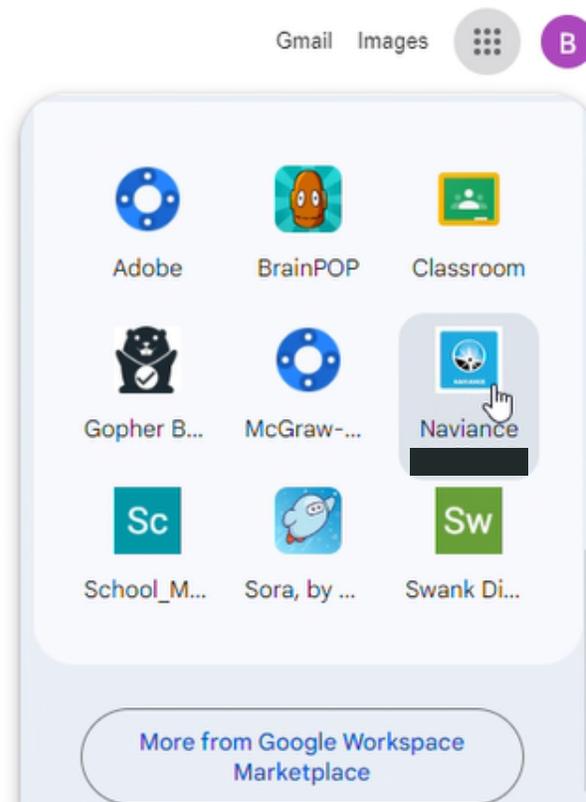


How to Log in to Naviance

Select your Google waffle.



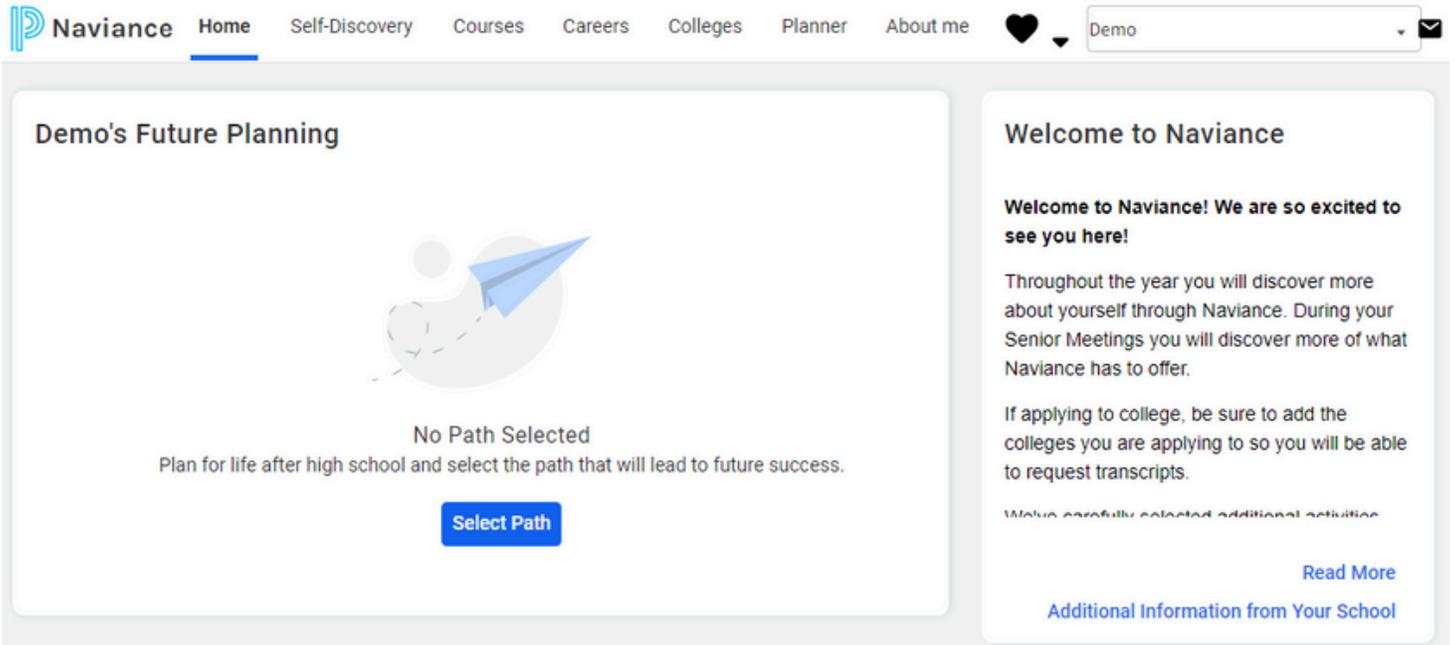
Scroll down to the bottom of the selections.



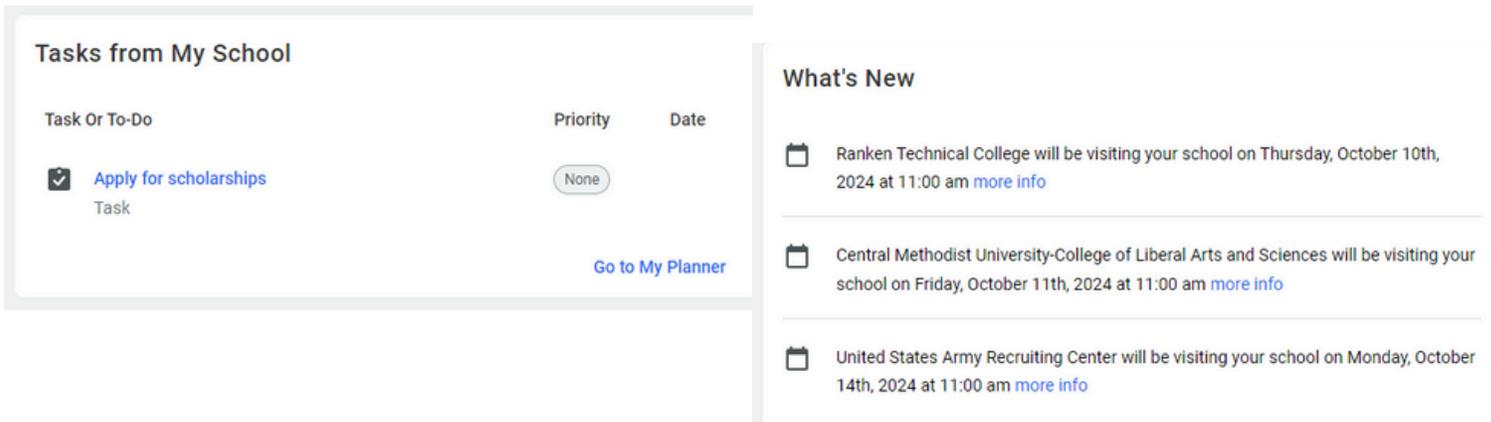
Select Naviance to be automatically logged in.

Home Screen Navigation

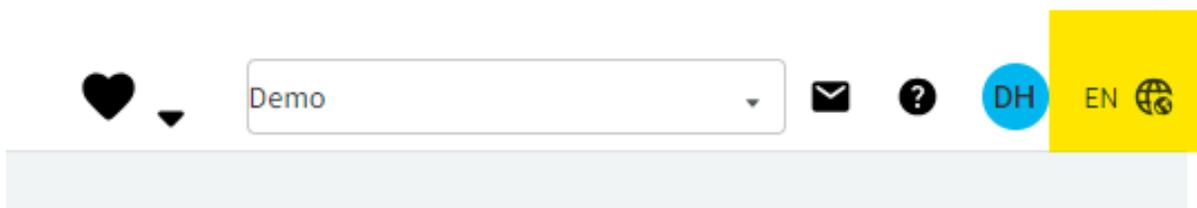
The menu across the top of the screen will navigate to each individual module.



The home screen also displays current assigned tasks and upcoming college visits.



Students may change the language by selecting the globe icon in the upper right hand corner and selecting their preferred language.



Student Tasks

Students have monthly tasks to complete in Naviance.

Select the **Tasks From My School** module on the right hand side of the screen.

Tasks from My School

Task Or To-Do	Priority	Date
 Edit your Path Task	None	09/30/24
 Complete Career Int... Task	None	11/30/24
 Request Mid-year Tr... Task	None	01/31/25

[Go to My Planner](#)

[Back](#)

[Mark as done](#)

[Raise Hand](#)

Edit your Path

Status: Overdue

 DUE Monday Sep 30, 2024

Task information

Requirement:

REQUIRED

Description:

Make a selection based on what you feel your post-high school plans will be.

Make sure to click 'select path' in the bottom right corner.

Add a comment

My comment

Start typing

 Drop files or click to [Browse...](#)

To-Dos

[+ Define your next to-do](#)

No to-dos to show

Recent Updates

No Updates

Follow the instructions in the monthly Canva doc posted in Google classroom, complete the task, then select **Mark As Done**.

The task is then marked as complete. Students are also able to see the recent updates to the task.

Tasks Assigned to Me Goals To-Do List Calendar View

[← Back](#)

Edit your Path

Status: ✓ This task is marked as complete

 DUE Monday Sep 30, 2024

Task information

Requirement:

REQUIRED

Description:

Make a selection based on what you feel your post-high school plans will be.

Drop files or click to [Browse...](#)

To-Dos

No to-dos to show

Recent Updates

 completed task Oct 09, 2024 12:06 PM

Make sure to click 'select path' in the bottom right corner

Menu Options

Explore the different menu options to learn more about careers, colleges, scholarships, and more.

Demo's Future Planning

Self Discovery contains multiple different personality and career assessments available to students to identify and develop their strengths, and find best career paths.

Let's get started.
It looks like you haven't done any assessments yet. By taking Naviance assessments you'll get to know yourself better.
Here are assessments that are available for you to take now.

AchieveWorks Intelligences®

Intelligence comes in many forms. AchieveWorks Intelligences® helps you uncover your different intelligences and how to leverage them.

Start Assessment

AchieveWorks Learning and Productivity®

Discover your sensory, environmental and mindset preferences to help develop and adjust your study practices.

Start Assessment

Navigating Assessments

Using Self-Discovery

Use the Self-Discovery section in Naviance Student to access all assessments made available by your school. From the Self-Discovery menu, navigate to Self-Discovery Home or a specific assessment.

On the Self-Discovery home page, you will see each assessment with the following options:

- Start the assessment
- Continue the assessment
- View Results of the assessment
- Retake the assessment (except StrengthsExplorer)

Using Career Cluster Finder

Use the Career Cluster Finder to indicate activities and school subjects your students like or dislike and to identify personal qualities of each student.

The assessment takes approximately 20 minutes and includes 108 questions.

In the results, learn how well each of the 16 National Career Clusters fit your students' current interests and qualities.

Using Career Interest Profiler

Use the Career Interest Profiler to capture your students' interests and to help identify their personality traits; then use these results to explore suggested careers based on the U.S. Department of Labor's data.

The assessment takes about 15 minutes and includes 60 questions with a focus on students' interests.

The results include students' personality traits according to the Holland Code and information about how their personality traits will help with career exploration and planning. You will also see career recommendations based on your students' personality traits.

Using StrengthsExplorer

Use StrengthsExplorer to help students uncover their talents and reveal their potential strengths.

Assessment	Description
AchieveWorks Intelligences	Uncover students' different intelligences and how to leverage them. The assessment takes approximately 15 minutes and includes 54 questions. In the results, students will discover how to deal with information, solve problems, and create things, as well as learn how to use their strengths in school, work, and other activities.
AchieveWorks Learning and Productivity	Identify students' sensory and mindset preferences as well as their study practices. Find out how students learn best and how they can be most productive. The assessment takes approximately 20 minutes and includes 69 questions. The results will include tips for making studying easier and more effective and strategies for how students can be more comfortable and successful in class.
AchieveWorks Personality	Identify students' personality type through scenarios that best represent how they behave in real life. The assessment takes approximately 15 minutes and has 36 scenarios. Results will include students' personality types and provide tips to achieve success, as well as best-fit career options.
AchieveWorks Skills	Identify and develop students' critical aptitude skills and connect their skills to careers that may be of interest. The assessment takes approximately 20 minutes and includes 69 questions. Results will include students' skill profile and provide recommendations to develop their skills.

Careers contains profiles for various careers and military branches. Select ***Explore Careers*** to view career profiles and pathways.

Using Career Planning Tools

Help students to make the most of their career planning with the built-in list of careers, career clusters, and career pathways in Naviance and Naviance Student. This information comes from O*NET and the Bureau of Labor Statistics, U.S. Department of Labor.

Researching Career Profiles

To explore career planning tools, in Naviance Student, navigate to **Careers**, then select **Explore Careers**.

Each career profile includes the following sections: Overview, Skills and Experience, and Wages. Use the Upcoming Events section to find work-based learning events related to each career.

To add a career to a student's list of Favorite Careers and Clusters, click **Favorite** from the career profile.

Explore Careers

[Careers](#)
[Clusters and Pathways](#)
[Work-Based Learning](#)
[Military](#)

Find Careers that Interest You. ✕

You're ready to discover interesting careers and Naviance is here to help. Here you can filter careers by education, national salary, career cluster, and more. Each filter you add narrows your search. Experiment and see what you discover!

Sort By Title ▾

Exploring Clusters and Pathways

Access clusters of similar careers using the **Career Clusters and Pathways** menu. Cluster profiles, which are listed in alphabetical order, include the following sections: Overview, Employment Outlook, Related Occupations, and Related Majors. Use the Upcoming Events section to find work-based learning events related to each cluster.

Use each career cluster to find career pathway information. Pathway profiles includes the following sections: Overview, Employment Outlook, Typical Credentials, Related Occupations, and Related Majors. Use the Upcoming Events section to find work-based learning events related to each pathway.

To add a cluster or pathway to a student's list of Favorite Careers and Clusters, select **Favorite** from the cluster or pathway profile.

Using Suggested Clusters and Pathways

Students can use Suggested Clusters and Pathways to see a list of clusters and pathways generated by Naviance and based on each student's list of favorites. These suggestions are meant to encourage students to look at careers that are similar to those that have already been identified as areas of interest.

Accessing Favorite Careers and Clusters

To access favorited careers and clusters, select the **Show Types** arrow and choose an option. To remove careers, clusters, or pathways from a student's list of favorites, click **Favorite**.

Students can access their list of favorite careers, clusters, and pathways in one of three ways:

- Select **Careers** then choose **Favorite Careers and Clusters**
- Click **Favorites** (heart icon) then select **Favorite Careers and Clusters**
- From the Home page, navigate to My Favorites then select **Careers and Clusters I'm thinking about**

Explore Careers

Careers **Clusters and Pathways** Work-Based Learning Military

∨ Agriculture, Food and Natural Resources

This Career Cluster is focused on the production, marketing, and development of agricultural commodities and resources.

[Read Details](#)

Related Pathways



Food Products and Processing Systems

People who work in the Food Products and Processing pathway discover new food sources, analyze food content and develop ways to proce...

[Favorite](#)



Plant Systems

People who work in the Plant Systems pathway study plants and their growth. This helps producers of food, feed and fiber crops continue ...

[Favorite](#)



Animal Systems

People who work in the Animal Systems pathway work to develop better, more efficient ways of producing and processing meat, poultry, eggs an...

[Favorite](#)

Colleges menu displays various college resources including, **College Match**, **Research Colleges**, and **Apply to Colleges**.

In this section, students explore colleges and scholarship information, identify best fit schools based on their search criteria, and manage information about their college and scholarship applications.

The screenshot displays the 'Colleges' menu interface. At the top, there is a search bar with the placeholder text 'Type a college name' and a 'SEARCH' button. Below the search bar is a link for 'MORE COLLEGE SEARCH OPTIONS'. The main content is organized into several sections:

- Find Your Fit**: A list of resources including SuperMatch®, College Match, College Events, Scattergrams, Advanced College Search, and College Lookup. A 'Show less' button is at the bottom.
- Research Colleges**: A list of resources including COLLEGES I'm Thinking About, College Compare, College Resources, Acceptance History, Enrichment Programs, and College Maps. A 'Show less' button is at the bottom.
- Apply to Colleges**: A list of resources including COLLEGES I'm applying to, Letters of Recommendation, Manage Transcripts, Test scores, and Match powered by Concourse. A 'Show less' button is at the bottom.
- Scholarships and Money**: A list of resources including SCHOLARSHIPS I'm Applying To, Scholarship List, and National Scholarship Search.
- College Visits**: A list of upcoming visits, including Greenville University on Wednesday, October 9th at 10:00AM, and Ranken Technical College on Thursday, October 10th at 11:00AM. A 'Show more' button is at the bottom.

At the bottom left, there is a promotional banner with a graduation cap icon and the text: 'Trying to decide which college is right for you? Check out colleges looking for students like you! VIEW MATCHES'.

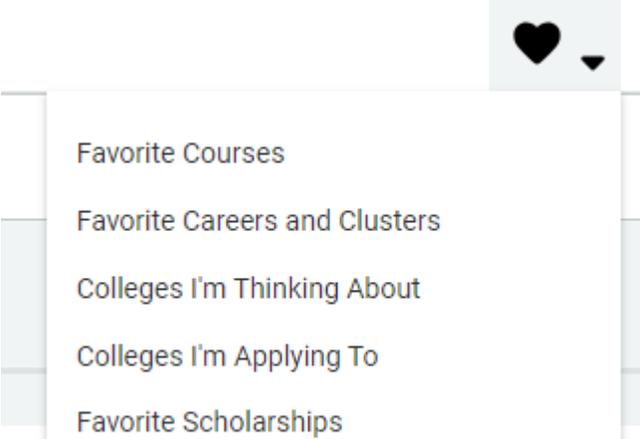
My Planner displays the student's assigned tasks.

The screenshot shows the 'My Planner' interface. At the top, there is a blue header with the text 'My Planner'. Below the header is a navigation bar with four tabs: 'Tasks Assigned to Me' (which is underlined in red), 'Goals', 'To-Do List', and 'Calendar View'. The main content area is titled 'My Tasks' and contains a paragraph of text: 'Tasks are assigned to you by your school. They can be pretty important, some of them are even required to graduate! So, make sure to go through them to be sure you're on track.' Below this text is a filter bar with the word 'Filters' and three buttons: 'All' (highlighted in green), 'Graduation', and 'Required'. Underneath the filter bar is a section titled 'Tasks you Need to Work On' which contains a single task card. The task card has a trash icon, the word 'TASK', the title 'Apply for scholarships', the status 'RECOMMENDED', and the details 'No Due Date' and 'Assigned by Julie Basler'.

Students can also add **Goals** and see their **To-Do List** from the **My Planner** menu.

The screenshot shows the 'My Goals' section of the 'My Planner' interface. At the top, there is a navigation bar with four tabs: 'Tasks Assigned to Me', 'Goals' (which is underlined in red), 'To-Do List', and 'Calendar View'. The main content area is titled 'My Goals' and contains a paragraph of text: 'In your success plan, goals can be anything! You can set a goal to make the honor roll or to become an astronaut or anything else you can think of.' Below this text is another paragraph: 'It's a good idea when you're making a goal to make it something you'll need to work toward. Then, use the "next steps" to break it down into smaller parts like "getting an A in math."' In the top right corner of the main content area, there is a blue circular button with a white plus sign.

Favorites can be found under the heart icon. This includes favorite courses, careers and clusters, and colleges.



About Me section includes a resume builder, account information, assigned surveys, and portfolio.

A screenshot of a user profile page titled "About Me". At the top left, there is a green horizontal bar with the text "About Me" in white. To the right of this bar is a purple circle containing the letters "DH" in white. Below the circle, the name "Demo Howell" and "Class of 2025" are displayed in a dark grey font. Underneath the name, there are four navigation links: "Account", "Resume", "Test Scores", and "Portfolio", each in a smaller, lighter grey font. The main content area is divided into two vertical panels. The left panel is titled "My Surveys" and has a black header. It contains two sections: "Surveys Progress" with the text "You haven't started any Surveys yet." and "Surveys to Take" with a single item "Graduation Survey". At the bottom of this panel is a blue button with the text "See all Surveys". The right panel is titled "My Assessments" and also has a black header. It contains two sections: "Assessments in Progress" with the text "You haven't started any assessments yet." and "Assessments to Take" with three items: "AchieveWorks Skills®", "Career Cluster Finder", and "Career Interest Profiler".